

# Letter of Authorization (LOA)

*Authorizes your dispatcher to represent your trucking company with brokers.*

**Date** \_\_\_\_\_

**Carrier Legal Name** \_\_\_\_\_

**MC Number** \_\_\_\_\_

**DOT Number** \_\_\_\_\_

**Dispatcher Company** \_\_\_\_\_

**Dispatcher Contact** \_\_\_\_\_

**Dispatcher Phone / Email** \_\_\_\_\_

## To Whom It May Concern:

Please be advised that the undersigned carrier, \_\_\_\_\_ (MC# \_\_\_\_\_, DOT# \_\_\_\_\_), has retained \_\_\_\_\_ as its authorized dispatch service.

This dispatch service is authorized to: (a) request and receive rate confirmations on our behalf; (b) negotiate freight rates; (c) submit our carrier packet, W-9, certificate of insurance, and authority documents; and (d) communicate operational details for loads booked under our authority.

Payment for all loads remains the responsibility of the carrier and shall be remitted directly to the carrier or its designated factoring company. This authorization remains in effect until rescinded in writing by the carrier.

**Authorized Signature** \_\_\_\_\_

**Printed Name / Title** \_\_\_\_\_